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MasteringTM Windows[®] NT[®] Workstation 4

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Exhibit 1

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Help

As you might expect from the name, the Help menu opens the Explorer's Help file. This menu also provides access to overall Windows NT help, too.



TIP You can press F1 from any Explorer window or the NT Desktop to open Windows NT help.

Right-Click Menus in the Explorer

Thanks to NT's context-sensitive right-click menus, you probably don't need to use the main Explorer menus too often. In fact, the context-sensitive menus give you more options than the main menus do. By context-sensitive, we mean that the commands available on the right-click menu change depending on such factors as your current folder's location, the current file or folder type, user privileges, and the existence of other programs installed on your computer.

Here are some of the most common commands that appear on right-click menus:

- ▶ New (i.e., create new file or folder)
- ▶ Cut, Copy, and Paste
- ▶ Map Network Drive
- ▶ Send To
- ▶ Rename
- ▶ Delete
- ▶ Create Shortcut
- ▶ Properties

Of these commands, most are equivalent to what you'd find on the application's File or Edit menu. The Properties choice, which usually appears at the bottom of a right-click menu, will generally take you to the object's properties sheet, a topic we discuss in more detail in Chapter 4.

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